



KMHA - Executive Minutes of Meeting

Accepted
March 2, 2015

Date: 02 February 2015
Location: Davidson Centre, Kincardine
Time: 7:00 pm
Duration: 1.5 hours

Present: R. Bishop, President
J. Hunsburger, Privacy Officer
B. Richards, Head Trainer
R. Luinstra – Dir. of Tournaments
R. Bronkhorst, Director of Fundraising
T. Page, Director of Registration
T. Desmond – Referee Scheduler

M. MacArthur, Third Vice President
A. Tanner, Secretary
D. Netzke, First VP
J. Scott, Commun. & Webmaster
C. Colhoun, Technical Director

Regrets: A. Janes, Director of Scheduling
J. Beisel, Director of Sponsorship
R. Renaud, Treasurer

J. Beaty, Second Vice President
J. Brown, Director of Volunteers

Guests: C. Page
Chairperson: R. Bishop, President
Quorum: YES. 12 (8 required)
Attachments: A – Treasurer's Report

1.0 Acceptance of Previous Minutes

Motion to approve minutes from January by Rob Bishop, 2nd by Tammy Page.

2.0 New Business

3.0 Summary of Actions (current and previous with updates)

ACTION 2011-03-07: Executive members to revise the Rules of Operation to reflect the agreed to practice of providing top-up registration funding to Jumpstart qualified participants. **Update:** A committee will be formed to work on this task. **Update Nov. 2013:** Sections will be reviewed at the monthly meeting and changes made and voted on as required

ACTION 2011-03-07: Executive members to revise KMHA's governance to record the duties associated with organizing the annual banquet as being assigned to the Director of Fundraising. Approved at AGM. **Update:** A committee will be formed to work on this task and others. **Update Nov. 2013:** Sections will be reviewed at the monthly meeting and changes made and voted on as required. **Update Feb. 2015:** Last week Rob, Angie, Jamie and Matt met to discuss proposed amendments to the Constitution and made good progress.

ACTION: 2013-09-04: Renee R - BMTS will be contacted to pre-record some live games to be used as a teaching/coaching tool. If not interested then Rogers will be approached too. **Update:** they have been asked and have not responded at this time. **Update 2014-05-05:** Renee will follow up. **Update:** decided too close to play-offs and will revisit next season. **Update: 2014-09-09:** Renee can proceed once a full hockey schedule is provided.

ACTION: 2014-09-09: Ray to investigate if we can combine the general account and the Silverstick account or if they must remain separate. **Update:** Yes we can combine this account. A motion was put forward to run 1 bank account. Close CIBC and put it in the Scotia account. Motion by Rob Bishop. 2nd by Jamie Hunsburger. A vote was had and motion was passed.

ACTION: 2014-10-06: Book all teams that should be in a Silverstick tournament midsummer.

4.0 President's Report

- A constitution review meeting was held last Monday. A few amendments have been proposed. The most difficult is deciding if we should merge positions. Director of



Registration with Volunteers, Secretary with Webmaster. Also, eliminating the Past President position for example. Work will continue on this in the next few weeks and months in preparation for the AGM where amendments will be presented and voted on.

- AGM April 8, 2015 7:30
- Volunteer Hour for Scott Allen – drove the Fire Truck for the Atom rep who won the Regional Silver Stick. Agreed that Scott can receive 1 hour for the organization for this.
- Instructions for the Time Clock – where are these? Rob will ask Karen to find instructions. Also sample game sheets will be sent to Jen Scott so she can post it on the website.

5.0 1st Vice President Report (Boy's Representative Teams)

Most teams are in Listowel playoffs at this time.

6.0 2nd Vice President Report (Boy's Local League Teams)

No report due to absence.

7.0 3rd Vice President Report and Girl's Town Contact

The Bantam girls rep team attended the meeting and presented KMHA their Silverstick and trophy from last season. Congratulations girls! Matt introduced Courtney Page who is interested in running for the 3rd VP and Girl's Town Contact.

8.0 Head Trainer

There are about 24 individuals interested in getting their Standard First Aid. \$130 for Standard First Aid thru a Mount Forest contact. We can likely have it in May.

9.0 Treasurer Report

No report due to absence.
See attached report.

10.0 Director of Purchasing and Equipment Report

No report due to absence.

11.0 Director of Fundraising Report

The banquet date is set for April 15th, early dismissal day which may make things easier. We will do the same type of banquet as last year. Renee will talk to Derek Burrows and see what ideas he may have for giving the players all a free item. The Bruce Bar did a great job catering at a reasonable cost so we will likely use them again.

12.0 Director of Registration Report

Registration dates are picked so that we can make the Recreation Guide deadline. Proposed dates are April 15th at the banquet, May 6&7 and June 3rd. These are subject to change. Rob Bishop will edit the registration form so that people cannot mail in their forms but will be required to attend the registration dates provided. Tammy found it very busy trying to chase down late registrants to ensure they paid for their cash calendars AND receive them. A new approach is required. Late fees need to be enforced. Late signups for Tykes seem to trickle in at all times thru the season.

13.0 Privacy Officer Report

No report at this time.

14.0 Director of Sponsorship & Gates Report

No report due to absence.

15.0 Referee Scheduler Report

No report at this time. Increasingly difficult to recruit more and more refs.

16.0 Technical Director Report

No report at this time.



17.0 Director of Ice Scheduling Report

No report due to absence.

18.0 Director of Communications & Webmaster Report

Jen has the website minutes up to date until October. November and December will be going up in the next few days.

19.0 Director of Tournaments Report

No report at this time.

20.0 Director of Volunteers Report

No report due to absence.

21.0 Actions

See section 3.0

22.0 Next Meeting Details

The next meeting will be March 2, 2014. Start time will be 7:00pm. The meeting's arrangements will be communicated via E-mail.

Minutes prepared by: A. Tanner



Attachment A

**KMHA BUDGET REPORT
2014/2015**

February 2015

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$163,375.00	179,905.00	\$16,530.00
Hockey School	\$16,875.00	7,705.23	(\$9,169.77)
Power Skating School	\$4,480.00	1,356.05	(\$3,123.95)
Calendars	\$30,000.00	26,349.60	(\$3,650.40)
Sponsors	\$11,000.00	8,500.00	(\$2,500.00)
Donations	\$17,000.00	18,347.78	\$1,347.78
Gate Receipts	\$17,000.00	-	(\$17,000.00)
Equipment Sale	\$0.00	-	\$0.00
Fundraising - Ford test drive	\$3,000.00	-	(\$3,000.00)
Ties & Decals	\$0.00	-	\$0.00
Year-end banquet	\$250.00	-	(\$250.00)
Tournament-Midget	\$1,500.00	1,660.00	\$160.00
Tournament-Novice LL	\$0.00	-	\$0.00
Silver Stick	\$35,500.00	41,100.00	\$5,600.00
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$299,980.00	284,923.66	(\$15,056.34)

<u>EXPENSES</u>			
Ice Rental	\$180,000.00	67,578.58	\$112,421.42
Equipment/Pennants/Trophies	\$10,000.00	19,541.62	(\$9,541.62)
Insurance-Boys & Girls	\$16,200.00	15,065.04	\$1,134.96
Team Registration-Boys	\$4,000.00	4,042.05	(\$42.05)
Team Registration-Girls	\$6,500.00	8,751.20	(\$2,251.20)
Advertising	\$500.00	26.29	\$473.71
Gate Keepers	\$0.00	-	\$0.00
Clinics & Meetings	\$3,000.00	2,295.03	\$704.97
Bank Charges	\$20.00	65.00	(\$45.00)
Office Supplies	\$1,000.00	600.97	\$399.03
Referees	\$29,000.00	4,575.00	\$24,425.00
Midget Tourney	\$2,000.00	166.50	\$1,833.50
Silverstick	\$30,300.00	18,821.77	\$11,478.23
Accounting Fees	\$100.00	-	\$100.00
Playoff Dues	\$5,000.00	-	\$5,000.00
Miscellaneous	\$3,000.00	5,931.51	(\$2,931.51)
Team Pictures	\$4,000.00	4,454.08	(\$454.08)
	\$294,620.00	151,914.64	\$142,705.36

\$5,360.00

\$133,009.02

Chequing A/C Balance to Feb 2/15	\$165,974.87
Nevada A/C Balance to Feb 2/15	\$45,291.98
Silverstick A/C Balance to Feb 2/15	\$42,808.49

Budget Approved by Executive: Pending